



ASSESSOR'S MONITORING SHEET

General Information

Name of the institution	GUARDS TEACHER TRAINING INSTITUTE
Address	KOLLENGODE,NENMENI PO
State	Kerala
District	Palghat (Palakkad)
City	PALAKKAD
Pincode	678506
Email	guardsttikuzhalmannam@gmail.com
STD Code	04922
Telephone No. with Code	274866
Year of establishment	2004
Hilly Region	No

Teacher Education Programmes (s) offered in the Institution

Sr. No.	Programme	NCTE Recognition Number	Year of Recognition by NCTE	Sanctioned Intake (no. of Students)	Sanctioned Basic Units
1	D.El.Ed	8234	2004	50	1

Details of Affiliation

Sr. No.	Programme	Name of the Affiliating Body	Affiliation Number	Year of Affiliation
1	D.El.Ed	GENERAL EDUCATION DEPARTMENT	339/2004	2004

Status of Affiliation	Permanent
Type of Management	Self-financing Institution
Managed by	Self-financing Institution
Status of the Institution	Independent Institution offering only Teacher Education Programme (s)
Institution meant for	Co-Educational
Whether the institute is accessible in all weather conditions and through Pucca Road	Yes
Name of the Nearest Railway Station	KOLLENGODE

Campus & Infrastructure

1) Land Area and Built-up area

(For Programmes: D.El.Ed)						
Total Number of Programme (s)	Name of Programme	Land Area (in sqm.)	Compliance/Non-Compliance	Built-Up area (in sqm.)	Compliance/Non-Compliance	Availability of Land
1	D.El.Ed	2468	Non compliance	1110	Non compliance	Ownership basis

2) Infrastructural Facilities

Infrastructure	Available	Size in Sq. ft.
Number of classrooms	1	0 - 0
Multipurpose Hall	Yes	1000
Library-cum-Reading Room	Yes	800
ICT Resource Centre	Yes	200
Curriculum Laboratory	Yes	200
Art & Resource Centre	Yes	400
Health & Physical Education Resource Centre	Yes	800

Infrastructure	Available	Size in Sq. ft.
Multipurpose Playfield	Yes	4046.86
Principal's Office	Yes	
Staff Rooms	Yes	
Administrative Office	Yes	
Visitors Room	Yes	
Separate Common Room for male & female students	Yes	
Seminar Room	Yes	
Canteen	Yes	
Separate Toilet facility for male & female students	Yes	
Separate Toilet facility for Staff	Yes	
Separate Toilet facility for differently abled persons	No	
Parking Space	Yes	
Open space for Additional Accommodation	Yes	
Store Room	Yes	
Medical facility	Yes	

Staff

Number of Staff (Academic, Administrative, Professional and Technical Staff) as on 1st September 2016

Principal/HOD	1
1) Professor	0
2) Associate Professor/Reader	0
3) Assistant Professor/Lecturer	5
4) Any other	0
5) Total Academic Staff	6
Total Administrative, Technical and Professional Staff	1

No. of Vacant Positions as on 1st September, 2016

Academic Positions	No. of Vacant Positions
Principal/HOD	0
Professor	0
Associate Professor/Reader	0
Assistant Professor/Lecturer	0
Other Staff	No. of Vacant Positions
Administrative Staff	0
Technical Staff	0
Professional Staff	0

Detail of Academic Staff Recruited during Current Session (2016-17)

Course Name	Name	Designation	Year of Appointment
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Detail of Administrative, Professional and Technical Staff Recruited during Current Session (2016-17)

Course Name	Name	Designation	Year of Appointment
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Important Information about the Academic Staff in the Following Tabular Format (D.El.Ed)

Sr. No.	Heads	Data
1	Number of faculty members approved by the affiliating body	6
2	Number of faculty members not approved by the affiliating body	0
3	Number of faculty members appointed on Permanent/ Regular basis	4
4	Number of faculty members appointed on contract/ adhoc/ temporary basis	2
5	Number of Academic Staff Mentioned Aadhar Number	5
6	Number of Academic Staff not Mentioned Aadhar Number	1
7	Number of Academic Staff Mentioned their Email-Id	5
8	Number of Academic Staff not Mentioned their Email-Id	1

Sr. No.	Heads	Data
9	Number of Academic Staff uploaded their Photograph	5
10	Number of Academic Staff not uploaded their Photograph	1
11	Maximum Emolument Paid to any Academic Staff	8000
12	Minimum Emolument Paid to Any Academic Staff	3000
13	Retirements Benefits being Given to Academic Staff	6
14	Number of Academic Staff not mentioned their Professional Qualification	0
15	Number of Academic Staff mentioned their Professional Qualification	6
16	Professional Qualification Mentioned by Principal/HOD	--
17	Names of Academic Staff not mentioned their Professional Qualification	

Important Information about the Administrative, Professional and Technical Staff in the Following Tabular Format (D.El.Ed)

Sr. No.	Heads	Data
1	Number of Staff appointed on Permanent/ Regular basis	2
2	Number of Staff appointed on contract/ adhoc/ temporary basis	0
3	Maximum Emolument Paid to any Staff	6500
4	Minimum Emolument Paid to Any Staff	5000
5	Retirements Benefits being Given to Staff	2
6	Professional Qualification Mentioned by Librarian	No

Course Name:D.El.Ed

No. of Teaching and Non-Teaching staff members in position at the time of commencement of the Current Session:

Sr. No.	Positions	Number in Position			Status
		Full Time/Regular	Officiating	Contract/Adhoc	
1	Principal	1	0		

Sr. No.	Positions	Number in Position			Status
		Full Time/Regular	Officiating	Contract/Adhoc	
2	Faculty (Perspective in Education/Foundation of Education)	0		0	No Faculty
3	Science	1		0	
4	Humanities and Social Sciences	1		0	
5	Mathematics	1		0	
6	Language	1		0	
7	Fine Arts/Performing Arts	1		0	
8	Faculty (Health & Physical Education)	1		0	
Overall Status					Non compliance

Student profile

Programme	Date of commencement of the current academic session (2016-18)	Last date fixed by the affiliating body for admission (2016-18)	Date of last admission made in the institution (2016-18)	No. of students enrolled in the current academic session (2016-18)
D.El.Ed	2016-05-10	2016-07-25	2016-07-20	30

Is the category wise distribution of students displayed on the website in the format, as given below?	No
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Name Of Programme	Number Of Enrolled Students								Total Enrolled Students
	SC	ST	OBC	Unreserved	Male	Female	Management Quota	Differently abled	
D.El.Ed	17	0	12	1	2	28	13	17	30

Students Enrolled for the Current Session of D.El.Ed

Sr. No.	Heads	SC	ST	OBC	Unreserved
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Sr. No.	Heads	SC	ST	OBC	Unreserved
1	Highest % Marks in Qualifying examination	78%	0%	86%	80%
1	Lowest % Marks in Qualifying examination	50%	0%	54%	80%

Instructional Resources

Library

a) Sitting capacity in the Reading Room	75
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Books, Titles, and Journals For Programme D.El.Ed

Name of the Programme	Books, Titles and Professional Journals	Number	Compliance/Non-Compliance Status
D.El.Ed	Number of Titles Available	1972	
	Number of Books Available	2019	Compliance
	Number of Professional Journals subscribed	3	
	Number of Encyclopaedia	39	
	Number of Dictionaries	43	

Addition of Reference Books in Current Session (2016-17) and Previous Session (2015-16)

Name of the Programme	Books, Titles and Professional Journals	In Previous Session (2015-16)	In Current Session (2016-17)
D.El.Ed	Number of Reference Books Added	19	15

ICT or Educational Technology Resource Centre for Programmes

D.El.Ed

Sr.No.	Resources for ICT or Educational Technology Resource Centre	Write "A" for Available and "NA" for not Available
1	Adequate number of Computer System	A
2	Hardware for Projection (LCD Projector or Digital Projector etc.)	A

Sr.No.	Resources for ICT or Educational Technology Resource Centre	Write "A" for Available and "NA" for not Available
3	CDs/DVDs/ROM	A
4	Educational Software Facilities including TV	A
5	DVD Player	A
6	Slide Projector	A
7	Slides	A
8	Films	A
9	Satellite ROT (Received Only Terminal)	NA
10	SIT (Satellite Interactive Terminal)	NA

Physical Education Resource Centre

Essential items available be mentioned

Sr. No.	Item Name
1	Badminton kit
2	Cricket kit
3	Football
4	Basketball
5	Track and field equipments like ,Shot put,Discus throw,Jawlin
6	Skipping rope

Art & Craft Resource Centre

Art and Craft Resource Centre for: (D.El.Ed)

Sr.No.	Resources for Art and Craft Resource Centre	Write "A" for Available and "NA" for not Available
1	A Set of wood working Tools	A
2	Raw material and Equipment for Toy Making	A

Sr.No.	Resources for Art and Craft Resource Centre	Write "A" for Available and "NA" for not Available
3	Raw material and Equipment for Doll Making	A
4	Raw material and Equipment for Dress Designing	A
5	Raw material and Equipment for Puppetry	A
6	Material for Preparation of Charts	A
7	Material for Preparation of Models and other Practical Activities	A
8	Stationery (Chart Paper, Mount Board, etc.)	A
9	Tools like Scissors, Scales etc.	A
10	Cloth	A

Curriculum Laboratory

Essential items available be mentioned for: (D.El.Ed)

Sr.No.	Resources for Curriculum Laboratory	Write "A" for Available and "NA" for not Available	Upload the list of Available Resources
1	Resources for English Language	A	Not available
2	Resources for Science Education	A	Not available
3	Resources for Social Science Education	A	Not available
4	Resources for Regional Language Education	A	Not available
5	Resources for Core Mathematics	A	Not available
6	Overhead Projector/ Notice Boards/Black Boards	A	Not available

Financials

Endowment Fund maintained by the TEI

Sr. No.	Programme Name	Amount	Bank	FDR Number
1	D.El.Ed	500000	SBI MANNARKKAD	350255

Reserve Fund maintained by the TEI

Sr. No.	Programme Name	Amount	Bank	FDR Number
1	D.El.Ed	300000	SBI MANNARKKAD	350256

Annual fees charged from students of different programmes and annual fees fixed by the state Govt. for different programmes

Sr. No.	Programme	Total Annual Fee charged by the Institution(Current Session)	Fee fixed by the Central/State/Union Territory Government(Current Session)
1	D.El.Ed	15000	15000

Total Income and Total Expenditure

Sr. No.	Heads	Previous Session (2015-16)	Amount (INR)
1	Total Income		940000.00
1	Total Expenditure		940000.00

Expenditure during the previous academic session

Sr. No.	Heads	Previous Session (2015-16)	Amount (INR)
1	Salary of Staff		600000
2	Infrastructure and its Augmentation		200000
3	Instructional Resources and its Augmentation		50000

Academic Management

Essential Information regarding Academic Management are following

Sr. No.	Heads	Data
1	Daily working hours	6

Sr. No.	Heads	Data
2	Number of working days	5
3	Weekly working hours	30
4	Number of working days in the previous session	210
5	Number of Schools Available for Internship	5
6	Maximum No. of Students deputed to any School	7
7	Lowest No. of Students deputed to any School	4
8	Name of the Value-added Course Provided by Institution not prescribed by affiliating body	NA

Details of Internship School

Name of the school	Location	Management	Total Number of students in school	Distance from TEI	No. of student teachers deputed in internship
GUPS KOTTAYI	Rural	Government	560	6	6
GUPS BEMMANUR	Rural	Government	600	5	7
GHS KUZHZLMANNAM	Rural	Government	400	3	4
C A H S, KUZHALMANNAM	Rural	Government Aided	500	1	5
C D A UPS, KUZHALMANNAM	Rural	Government Aided	500	3	6

Pass % age in the final three examination during the last three academic session

Sr. No.	Programme	Session 2013-14	Session 2014-15	Session 2015-16
1	D.Ed	96	97	95
2				
3				
4				
5				

Number of Ex-students of the Institution who qualified in the Central or State Eligibility Test during the Previous two years

No. of Students Qualified in Previous Years	Year	Number of Students Appeared	Number of Students Qualified
State Eligibility Test	2015	5	3

Governance Structure

Essential Information regarding Governance Structure are following

Sr. No.	Heads	Data
1	Has the institution constituted the Managing Committee?	Yes
2	Number of meetings held during the previous session of Management Committee	5
3	Has the Institution set up a Grievance Redressal Mechanism?	Yes
4	Has the Institution set up Anti Ragging Mechanism?	Yes

Format to Display Composition of Management Committee

Sr. No.	Name	Educational Qualification	Professional Occupation	Designation
1	K.O. RAPPAL	S.S.L.C	Business	Manager
2	SUJAY RAPHEL	B.Tech	Business	Chairman
3	Dr.JOSE JOSEPH	M.B.B.S	Medical Professional	Member Secretary
4	PAUL MANGAN	DEGREE	Business	Correspondent

Grievance Redressal Mechanism Details	We organized a committee headed by Smt.MIJI .T.V . The meeting will be conducted twice in a month related to waste management ,transportation facilities and so on.
Anti Ragging Mechanism Details	A committee formed by 5 students as members and a teacher in charge.

Declaration by Competent Authority

Above information is furnished and authenticated by

Signature	KAVITHAMOLE
Name (authorized signatory)	KAVITHAMOLE M G
Designation	PRINCIPAL
Organization	GARRISON URBAN RURAL DEVELOPMENT SOCIETY
Date	2016-12-07

